

**ADIRONDACK CENTRAL SCHOOL  
BOONVILLE ELEMENTARY  
BOONVILLE, NY 13309**

**DRAFT**

**PUBLIC HEARING & 2<sup>ND</sup> REGULAR BOARD MEETING MINUTES – February 23, 2021**

**MEMBERS PRESENT**

Michael Kramer – President  
Almanda Sturtevant – Vice-President  
Bruce Brach  
Mark Emery  
Richard Gallo  
Joan Ingersoll  
Doug Muha

**OTHERS PRESENT**

Edward Niznik, Superintendent,  
Sharon Cihocki, Business Administrator,  
Michelle Freeman, District Clerk,  
Dan Roberts, Asst. HS/Principal/Interim AD

**MEMBERS EXCUSED:**

**PUBLIC HEARING:**

At 7:01 p.m. Mr. Kramer called the Public Hearing to order and recited the pledge of allegiance.

**Communicable Disease Pandemic Plan:**

Mr. Roberts gave an overview of the plan. Last fall Governor Cuomo signed into law that every district must include in their District Safety Plan a pandemic plan. Mr. Roberts explained those involved in our pandemic plan were the Jeff-Lewis BOCES Safety office, our district safety committee, teachers, nurses and administrators. A number of individuals came together put this together. He thanked everyone involved.

In this plan there are 7 key areas:

- 1) List and description of positions/titles considered as essential.
- 2) Specific protocols to be followed to enable non-essential employee and contractors to telecommute.
- 3) Description of how employer will stagger work shifts of essential employees/contractor to reduce workplace overcrowding.
- 4) Protocols to secure personal protective equipment (PPE) sufficient to supply essential workers including storage of PPE to prevent degradation and allow immediate access in case emergency is declared.
- 5) Protocols to prevent spread in the workplace in event of employee/contractor is exposed, exhibits symptoms or tests positive for communicable disease to include disinfection of work/common areas. Must also include policy on available leave with respect to testing, treatment, isolation or quarantine.
- 6) Protocols for documenting hours and work locations for essential workers for purposes of aiding in tracking the disease, identifying exposed workers.
- 7) Protocols for coordinating with the locality to identify sites for emergency housing for essential workers to contain spread of disease.

**Questions/Discussion:**

Mr. Brach asked when or how often assessments will be done for equipment, technology, he didn't see a timeline. This is a pretty basic plan.

Mr. Kramer stated this is the same plan BOCES has done, is more of a template.

Mr. Niznik stated assessments will have to be done to address needs, maybe annually to have a frame of mind.

Mrs. Cihocki said it depends on what kind of pandemic, you won't need PPE if it is not a respiratory borne pandemic.

Mr. Brach pointed out a lot of the sections are specific to COVID-19, maybe take out to generalize it.

Mr. Niznik stated this is a fluid document that would change from COVID-19 to whatever pandemic it is at the time. This is a CDC document, wouldn't replace information.

Mr. Gallo stated the board should approve and move forward as is, but need to add a timeline.

Mr. Kramer commented this is a flexible plan that will be updated to reflect current situation.

Mr. Kramer asked if there were any other questions. Plan isn't going to be approved until the second meeting in March, we have 30 days.

Mrs. Sturtevant asked if there were classes at the high school that were not able to happen remotely.

Mrs. Cihocki gave the example of Tech Class, students did home projects, took pictures and handed things in.

Mrs. Ingersoll stated there are labs required for the Regents, is the state going to waive those.

Mr. Gallo said the school could possibly get a waiver.

Mr. Niznik said there is still a lot to figure out for Regents, so many variables data won't be reliable.

Mrs. Ingersoll asked if the pandemic plan goes to the state. Mr. Roberts explained it becomes part of our District Safety Plan which goes to the state.

At 7:39 p.m. the Public Hearing was adjourned.

**2<sup>nd</sup> REGULAR MEETING:**

At 7:40 p.m. Mr. Kramer called the 2<sup>nd</sup> Regular Board meeting to order.

**BUDGET:**

Mrs. Cihocki went over the BOCES Service Request, the same format as prior years. Major change is the Merry-Go-Round Playhouse, we did not participate last year due to it being virtual. It has been added back into the budget and is a shared service at no cost to the district.

Mr. Brach asked about the base service account code. Mrs. Cihocki explained that is for students who are out of district placements, always accounts for extra room in case someone moves into the district.

Mr. Brach asked if BOCES has budgetary parameters. Mrs. Cihocki replied they do not.

Mr. Emery asked about distance learning for Chinese. Mrs. Cihocki stated it is paid by section and it doesn't matter if there are 6 students or 15 students in a section.

Mrs. Cihocki went over Draft 3 of the 2021-2022 Budget, still a work in progress.

Mr. Kramer asked if salaries and benefits were taken out would the change be flat. Mrs. Cihocki replied yes, TRS is 9.53% and ERS is all over the place.

There were no further questions about the budget.

**PUBLIC FORUM:**

No one for public forum.

Mr. Kramer asked that while Mr. Roberts was there if he could give an update on sports. Mr. Roberts updated the Board on high risk winter practices and games, fall II sports and spring sports.

**CONSENT AGENDA:**

Mr. Brach moved and Mr. Gallo seconded, carried 7-0; the Board approved the following by a consensus motion:

**Minutes:**

Minutes from the February 4, 2021 Special meeting.

**REGULAR AGENDA:**

**Permanent Bus Driver:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Muha moved and Mr. Emery seconded, carried 7-0; the Board of Education appoint Mrs. Elizabeth Newvine to the permanent position of School Bus Driver after successful completion of her 26-week Civil Service probationary period effective March 3, 2021.

**INFORMATION & DISCUSSION: {Enclosures}**

- Jefferson-Lewis School Boards Association – Virtual Legislative Discussion – Friday, March 5, 2021  
    \*\* Reservations needed by March 1, 2021\*\*
- The terms of the following Adirondack School Board Members expire on June 30, 2021:  
    >> Almada Sturtevant                      >> Richard Gallo
- Board of Education petitions will be available from the District Clerk on Monday, March 1, 2021, and must be returned by Monday, April 19, 2021. The number of signatures required on the petition is 25.

Mr. Niznik reported that kindergartners came back in person yesterday very excited to be back and see their friends. Teachers are excited to have them back. Heard a lot of positive things.

At 9:07 p.m. Mrs. Sturtevant moved and Mr. Muha seconded, carried 7-0 to go into Executive Session to discuss negotiations and a personnel matter.

Board members returned from executive session at 9:55 p.m. Mrs. Ingersoll moved and Mr. Muha seconded; carried 7-0; to go into regular session.

Mr. Brach moved and Mrs. Ingersoll seconded, carried 7-0; the Board decided not to participate in Fall II sports because of uncertainty of weather and better prepare for spring sports season.

At 10:10 p.m. Mr. Muha moved and Mr. Emery seconded, carried 7-0; to adjourn to a Budget Workshop to be held on Wednesday, March 3, 2021 at 6:00 p.m.